



HERTZ BENEFITS

Enrollment Instructions

Ready to enroll or make changes to your benefits? Follow the instructions below.

1. Go to [HertzBenefits.com](https://www.hertzbenefits.com). (We recommend using Chrome or Firefox as your web browser for best results.)
2. Click on the **Enroll** button – it's on the top of the home page.
3. If it's your first time logging in, click **Register** under **First time here?** You'll need to enter the company key, "**Hertz**", your employee ID number, and your date of birth. Once you've registered, you can create your own username, password, and security questions.
4. Then select **Start Here** in the main banner.
5. Click **Select** on the plans you'd like to enroll in.
6. When you're finished, review your personal information, elections, dependents, and beneficiaries.
7. If you're ready to move on, click **Approve** in the lower right-hand corner.
8. Finally, select **I Agree** to confirm your elections. You'll know you've confirmed your elections when you see a confirmation number.

Still need help?

Call **1-800-654-3373** and press "3" to speak with a Hertz Benefits Specialist. They're available from 7:00 a.m. to 7:00 p.m. CT, Monday through Friday.

